

Approved Minutes Emmet County Board of Supervisors

April 14, 2020

Regular Meeting 9:00 a.m.

Board Room, Courthouse

Present: John Pluth, Chair

Jeff Quastad, Vice-Chair

Roger Hash, Telephonically joined the meeting

Tim Schumacher, Telephonically joined the meeting

Todd Glasnapp

Absent:

Chairperson, Pluth, called the meeting to order. All in attendance recited the Pledge of Allegiance. Roll call of attendance: Schumacher and Hash by conference call. Motion by Schumacher, second by Hash, to approve the minutes from last week's meeting, also approving them for publication. All ayes, motion carried.

During public forum, Pluth reported that there was no COVID-19 meeting today because the hospital had an exercise planned. As of yesterday's call there were 1,587 positive COVID-19 cases in Iowa, 41 deaths and 129 persons hospitalized with the virus.

Pluth shared a letter prepared by Swisher & Cohrt, PLC asking the IA Department of Human Services requesting that Emmet County remain part of the County Social Services region, even though Emmet is not contiguous to the region.

Amy M. Sathoff, Emmet County Auditor gave a Primary Election update. She shared that the Iowa Secretary of State is sending an Absentee Ballot Request form at the end of this month to every registered voter in Iowa. On Election Day, Emmet County will have one polling location at the Emmet County Fairgrounds. It will operate much like a drive thru. For the 29 days prior to the Election, the plan for in person voting is to block off parking on the south side of the courthouse and push curbside voting much like what will be done on Election Day. A small camper will be parked on the street with supplies. The City of Estherville plans to approve this plan on May 4, 2020 at their Council meeting. ADA Equipment and a voting booth will be in the south entry of the courthouse to minimize traffic in the courthouse.

Walter Davis-Oeth, Emmet County Engineer joined the meeting telephonically. He reported that the road crews will be moving to 4 10 hour days beginning next week. Monday – Thursday. 6:00 am – 4:30 pm.

Minimal blading was done on gravels after the storm Sunday due to recent graveling efforts. However, the road crews were out on the black tops.

Davis-Oeth presented the FY2021 Iowa DOT Budget with a total of \$3,879,570 in expenditures to the Board. Motion by Quastad, Second by Glasnapp to approve the budget as presented. ROLL CALL: Ayes: Glasnapp, Schumacher, Quastad, Hash and Pluth. Nays: none. Motion carried.

Davis-Oeth reported that there are some issues with private tiles out letting into road ditches. Sometimes land owners just out let into the ditch. Secondary Roads would prefer that the tiling companies come in and request approval to out let into county ditches. Secondary Roads will be sending out this reminder to the tiling companies. The Board agreed that Davis-Oeth had an acceptable approach to the situation.

The Board reviewed the monthly claims. Amy M. Sathoff, Auditor discussed COVID-19 claims and that not all COVID-19 expenses will be reimbursable. For example if a department normally buys disinfectant. Then disinfectant may not be reimbursable.

The Board discussed the cost of light bulbs and that we may want to look into LED lighting.

Motion by Schumacher, second by Quastad to pay the monthly claims as presented. All ayes, motion carried.

Motion by Quastad, second by Glasnapp to approve the monthly drainage claims. All ayes, motion carried.

Gross Pay 2020 March	
Total Gross Payroll	438360.44
County Share IPERS	28859.14
County Share FICA	17718.99
County Share Medicare	4144
County Share Health Ins.	75875.22

Claims Paid Prior to 4/14/2020

DATE	VENDOR	PURPOSE	AMOUNT
3/23	EMPLOYEE BENEFIT SYSTEMS	HEALTH INSURANCE PREMIUM	\$81,426.40
3/23	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$729.27
3/23	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$2,265.10
3/23	SECURE BENEFIT SYSTEMS	FLEX BENEFIT PROGRAM	\$2,853.94

TOTAL \$87,274.71

VENDOR	DESCRIPTION	AMOUNT
A & M LAUNDRY INC	LAUNDRY SERVICES	110.30
ABEL, RUDOLF A D	MONTHLY PAYMENT	1,742.00
ACE HARDWARE	BUILDING	822.01
ALLIANT ENERGY	ARMSTRONG REPEATER	1,481.25
ALPHA WIRELESS COMM.	EQUIPMENT PARTS AND LABOR	5,283.03
ANDERSON TILING	REPAIR OF INTAKE DITCH JACK CR SEC 11	3,648.00
ARMSTRONG AMBULANCE SVC.	MONTHLY PAYMENT	346.67
ARMSTRONG HISTORICAL SOC	MONTHLY PAYMENT	125.00
ARMSTRONG JOURNAL	MOWING NOTICE	1,102.68
ARMSTRONG SENIOR CITIZEN	MONTHLY PAYMENT	150.00
ARMSTRONG SERVICE CENTER	FUEL	74.51
AT & T	E911 ACCESS	44.24
AVERA HOLY FAMILY HEALTH	BETS GRANT	8,319.75
AVERA HOME MEDICAL EQUIPMENT	SUPPLIES	13.20
AVERA MED GROUP ESTHERVILLE	TESTING	575.00
AVERA MERRILL PIONEER HOSPITAL	BETS GRANT	93.52
BAULER, MELANIE	CELL PHONE REIMBURSEMENT	139.81
BCN TELECOM	BCN LONG DISTANCE	190.03
BLACK HILLS ENERGY	UTILITIES	2,379.35
BLAIR, BRANDON	SNOW REMOVAL	110.00
BLUM & LEONARD AGENCY INC	SO STORAGE BUILDING - BUILDERS RISK	430.00
BOMGAARS SUPPLY	SUPPLIES	370.52
BOONE COUNTY SHERIFF	SERVICE OF PAPERS	11.25
BURTON, DANIEL	MEETING EXPENSE REIMBURSEMENT	44.58
BUSINESS CARD	EXPENSES	1,261.59
C & G MANUFACTURING LLC	SUPPLIES	2,261.10
CAASA	MONTHLY PAYMENT	291.67
CDW GOVERNMENT INC	EQUIPMENT~	2,590.22
CENTRAL IA JUV DETENTION CTR	SHELTER CARE	233.50
CENTURYLINK	PHONE	354.15
CENTURYLINK	PHONE	35.79
CITY OF ARMSTRONG	UTILITIES	101.75
CITY OF DOLLIVER	UTILITIES	90.00
CITY OF ESTHERVILLE	MONTHLY PAYMENT	2,375.00
CITY OF ESTHERVILLE	GENERAL ASSISTANCE UTILITIES	6,203.11
CITY OF RINGSTED	UTILITIES	29.98
CITY OF WALLINGFORD	UTILITIES	41.08
CLAY COUNTY	BETS GRANT	1,160.40
CLAY COUNTY COMMUNITY HEALTH	BETS GRANT	292.72
CLIA LABORATORY PROGRAM	CERTIFICATE FEE	180.00
COFFMAN'S LOCKSMITH SHOP	SUPPLIES	107.41
COMMUNITY HEATH PARTNERS OF, SIOUX COUNTY	BETS GRANT	1,594.73
COST ADVISORY SERVICES INC	COST ADVISORY SERVICES FY21	4,125.00
COUNSEL	Copies - Ricoh	186.84
COUNTY SOCIAL SERVICES	FY20 SECOND 1/2 LEVY REQUEST	165,909.00
COZO %JOSH BUSARD, JOHNSON CO PLANNING	MEMBERSHIP	75.00
CREECH MD, JAMES	MEDICAL EXAMINER FEES	200.00
CRYSTEEL TRUCK EQUIPMENT INC	PARTS	236.08

DASH MEDICAL GLOVES INC	C19 GLOVES	134.54
DETTMANN, PAMELA	CELL PHONE REIMBURSEMENT	20.00
DIAMOND MOWERS INC	PARTS	2,568.50
DICKINSON CO SHERIFF	SERVICE OF PAPERS	42.00
DICKINSON COUNTY EMA	BETS GRANT	275.00
DICKINSON COUNTY PUBLIC HEALTH	BETS GRANT	166.33
DIETRICH, LEA	SUPPLIES	38.45
DOCKENDORF EQUIPMENT CO.	PARTS	34.25
DOLLAR GENERAL CHARGES SALES M	INCENTIVES	123.20
DON'S TRUCK SALES INC.	PARTS	65.64
DUITSMAN PLUMBING & HEATING	REPAIRS	2,796.38
EGELAND, THOMAS	CELL PHONE REIMBURSEMENT	20.00
ELECTION SYSTEMS & SOFTWARE IN	BALLOT COST	2,713.19
EMMET CO AUDITOR	BIO GRANT CHECK FEE	385.00
EMMET CO ENGINEER	FUEL	2,851.87
EMMET CO FAIRGROUNDS	MONTHLY PAYMENT	4,117.08
EMMET CO HISTORICAL SOC	MONTHLY PAYMENT	500.00
EMMET CO PUBLIC HEALTH	BETS GRANT	3,873.14
EMMET CO SHERIFF	TRANSPORT FEES	971.98
EMMET CO TREASURER	POSTAGE	1,093.25
EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	5,971.08
ENDERSON, JEFFREY	CELL PHONE REIMBURSEMENT	20.00
E-PRIDE OFFICE PRODUCTS	C19 SUPPLIES	177.64
ESRI INC	SOFTWARE	2,700.00
ESTHERVILLE AMBULANCE SERVICE	BETS GRANT	70.00
ESTHERVILLE DINNER DATE	MONTHLY PAYMENT	300.00
ESTHERVILLE LIBRARY	MONTHLY PAYMENT	1,216.67
ESTHERVILLE NEWS AND SPIRIT	AD	1,572.47
ESTHERVILLE PAINT AND	PAINT	111.98
EWEN, ALEX	EXPENSE REIMBURSEMENT	65.66
FAREWAY STORES	OFFICE SUPPLIES	336.72
FERRELLGAS	PROPANE	1,455.56
FORCE AMERICA DISTRIBUTING LLC	PARTS	157.60
FREDERICKSEN, TRAVIS	CELL PHONE REIMBURSEMENT	20.00
GALLS	SAFETY EQUIPMENT	139.99
GALLS/QUARTERMASTER	UNIFORMS	165.94
GORDON FLESCH (WATERLOO	COPIER	41.02
GOVERNMENT FORMS & SUPPLIES	BANNER	107.00
GREAT AMERICA FINANCIAL SVCS	COPIER	645.36
HARRISON TRUCK CENTERS	PARTS	183.65
HEARTLAND SECURITY SERVICES	MONTHLY PAYMENT	120.00
HEGG MEMORIAL HOSPITAL	BETS GRANT	62.92
HENRY-OLSON FUNERAL HOMES	TRANSPORT	4,700.00
HOLIDAY INN EXPRESS & SUITES	MEETING LODGING	488.32
HOME IMPROVEMENT CENTER	SUPPLIES	249.66
HOOGE, SHARON	CELL PHONE REIMBURSEMENT	82.00
HOPE HAVEN	CUSTODIAL	181.20
HOWING, MICHELLE	CELL PHONE REIMBURSEMENT	89.75
HY-VEE ACCOUNTS RECEIVABLE	PRISONER MEDS	943.00
IA DEPT OF NAT RESOURCES	WELL PERMIT FEE	25.00
INLAND TRUCK PARTS & SERVICE	PARTS	1,262.82
INMAN ELECTRIC CO INC, /ESTHERVILLE	POSTAGE	108.71
IOWA COUNTY ATTORNEYS ASSOCIAT	DUES	398.00
IOWA DEPARTMENT OF PUBLIC SAFE	IA SYSTEM USER FEES 1ST QTR	1,590.00
IOWA DEPT OF TRANSPORTATION	BLADES	5,428.50
IOWA DIVISION OF LABOR SERVICE	BOILER INSPECTION	80.00
IOWA GREAT LAKES DOORS	REPAIRS	235.00
IOWA LAKES CORRIDOR DEVELOPMEN	MONTHLY PAYMENT	2,083.33
IOWA LAKES ELECTRIC COOP	FLASHING SIGNAL LIGHTS	440.88

IOWA LAKES REGIONAL WATER	UTILITIES~	130.65
IOWA LAW ENFORCEMENT ACADEMY	TUITION	750.00
IOWA PRISON INDUSTRIES	SIGNS	740.30
IOWA RECORDERS ASSOCIATION	EAGLE RECORD MAINTENANCE	1,984.70
ISAC EDUCATION & SEAT TRAINING	DUES	225.00
ISAC UNEMPLOYMENT	1ST QTR 2020	4,631.08
J & J AG SOLUTIONS, J & J LAND INC	WELDING SUPPLIES	214.95
JACK'S LUMBER INC	PAINT	47.98
JCL SOLUTIONS - JANITORS CLOSE	CUSTODIAL SUPPLIES	1,249.64
JOHN DEERE FINANCIAL	PARTS	129.52
JOHNSTON AUTO STORES	PARTS	275.49
KAMINSKI, THEODORE	MILEAGE	20.88
KELTEK INCORPORATED	5 PD TOUGHBOOKS WITH MOUNTS	27,279.78
KILR RADIO	ADVERTISING	203.00
KIRCHNER, LARRY	CELL PHONE REIMBURSEMENT	20.00
KRAMER-DEVEREAUX, AIMEE	MILEAGE	54.50
LAKES REGIONAL HEALTHCARE	BETS GRANT	153.37
LANGUAGE LINK	INTERPRETING	24.61
LAUTZENHISER'S STATIONERY	OFFICE SUPPLIES~	191.50
LAWSON PRODUCTS INC	SUPPLIES	1,422.04
LYON CO EMS	BETS GRANT	58.50
LYON COUNTY IA AUDITOR	BETS GRANT	308.81
MAIL SERVICES	AUTO RENEWALS	300.16
MAINSTAY SYSTEMS INC.	IA SYSTEM MAINTENANCE	237.00
MANGOLD ENVIRON. TESTING	WATER SAMPLES	65.00
MARCO (DALLAS)	COPIER	528.75
MARCO (MPLS)	COPIER	636.22
MATHESON TRI-GAS INC	PARTS	91.66
ME BULBS	LIGHT BULBS	552.31
MEDIACOM	PHONE/INTERNET	1,416.56
MIDAMERICAN ENERGY CO	UTILITIES	178.50
MIDWEST CARD AND ID SOLUTIONS	SALAMANDER INVENTORY SYSTEM	900.00
MIDWEST WHEEL COMPANIES INC	PARTS	245.86
MINION, DIANN	EXPENSE REIMBURSEMENT	302.46
MOORE, BRENDA	MEETING LODGING	603.98
MOORMAN, MARY	CELL PHONE REIMBURSEMENT	308.50
MYHRE, PAULA	MILEAGE	132.50
NAPA AUTO PARTS ESTHERVILLE	PARTS	3,724.67
NORTHERN IOWA COMMUNICATIONS	INTERNET FEES	140.00
NORTHSTAR BANK ESTHERVILLE	DEPOSIT SLIPS	86.00
NWIA PLANNING & DEVELOPMENT CO	CPR CERTIFICATION	420.00
NYHART	PROFESSIONAL SERVICES~	3,750.00
OBRIEN CO IA PUBLIC HEALTH EH	BETS GRANT	243.44
OBRIEN COUNTY IA SHERIFF	SERVICE OF PAPERS	48.50
OFFICE ELEMENTS/IA OFFICE SUPP	Supplies	408.99
OLESON, LUCAS	CELL PHONE REIMBURSEMENT	20.00
ONE OFFICE SOLUTION, WESTERN	OFFICE SUPPLIES	722.24
OSCEOLA COMMUNITY HEALTH SERV	BETS GRANT	964.84
PALO ALTO CO EMS	BETS GRANT	50.00
PALO ALTO CO HOSPITAL	BETS GRANT	23.79
PALO ALTO COMMUNITY HEALTH SER	BETS GRANT	775.42
PITNEY BOWES GLOBAL FINANCIAL, SERVICES LLC	POSTAGE METER LEASE	703.68
POLK CO IA SHERIFF	SERVICE OF PAPERS	93.45
POSTMASTER	POSTAGE	791.00
PRESTON, CORRIN	CELL PHONE REIMBURSEMENT	41.00
PRESTON, KATHLEEN	CELL PHONE REIMBURSEMENT	80.50
PRO COOP POCAHONTAS	FUEL	19,014.53
PRODUCTIVITY PLUS ACCOUNT	PARTS	1,714.92
Q CUSTOM DESIGNS	NATURALIST UNIFORMS	172.00

RDI, INC	IT SUPPORT, PROBES AND SERVICE	1,892.77
RICK'S PEST CONTROL	JAIL PEST CONTROL	40.00
RINGSTED AMBULANCE SVC.	MONTHLY PAYMENT	288.75
RINGSTED DISPATCH	AD~	441.24
RINGSTED LIBRARY	MONTHLY PAYMENT	405.50
RINGSTED SENIOR CITIZENS	MONTHLY PAYMENT	150.00
RINGTEL COMMUNICATIONS	PHONE	473.29
RIVER VALLEY TELECOMMUNICATION	PHONE	3,101.57
RODRIGUEZ, ROSALIA	MATRON FEES	131.25
ROSBURG, LISA	MEETING EXPENSES	33.77
RUSSELL, RHONDA	MILEAGE	269.00
S & R AUTO AND TIRE, INC	TIRE REPAIR	25.81
SAFELITE FULFILLMENT INC	REPAIRS	1,219.27
SATHOFF, AMY	CELL PHONE REIMBURSEMENT	349.32
SCHUMACHER, TIMOTHY	MEETING EXPENSES	603.60
SCOTT COUNTY SHERIFF	SERVICE OF PAPERS	33.45
SIOUX CITY FOUNDRY CO.	WELDING SUPPLIES	292.42
SIRCHIE FINGERPRINT LABS	EQUIPMENT	69.29
SPENCER HOSPITAL	BETS GRANT	233.29
SPENCER MUNICIPAL HOSPITAL	CPR RECERT CARDS	7.00
STALLS FARM & HOME	C19 EQUIPMENT	885.12
STANARD & ASSOCIATES INC	TESTING	29.00
STAR LEASING LLC	COPIER	59.34
STARNET - RIVER VALLEY TEL CO	WEB HOSTING/EMAIL	35.00
STATE HYGIENIC LAB - ACCTS RE	WATER TESTING	52.00
STINE, TAMMY	C19 CUSTODIAL	4.00
STOREY KENWORTHY/MATT PARROTT	OFFICE SUPPLIES	210.69
STREICHER'S - MINNEAPOLIS	EQUIPMENT	713.99
SUNSET LAW ENFORCEMENT LTD	AMMO	185.80
SWIFT AIR INC	MAINTENANCE CONTRACT	6,919.89
TATMAN, ANTHONY	SCREENING	30.00
TERRIL TELEPHONE CO.	E911 ACCESS	5.68
TIETJE, DEBORAH	EXPENSE REIMBURSEMENT	108.24
TOWELL, LU WANDA	Fuel	13.80
TRITECH FORENSICS	EQUIPMENT	210.00
U.S. POSTAL SERVICE (POSTAGE B	PREPAID POSTAGE	2,000.00
UKASICK, DAWN	MILEAGE	10.50
UPPER DES MOINES OPPORTUNITY	FY20 3RD QTR ALLOCATION	3,994.25
VALDEZ, LISA	INTERPRETER	178.67
VERIZON WIRELESS	CELL PHONE	1,893.09
VISA	Car Wash Card	847.74
WELLS FARGO, ELITE CARD PAYMENT CENTER	EXPENSES	948.35
WEST PAYMENT CENTER	WESTLAW	650.00
WEX BANK	FUEL	42.46
WINDSTREAM	PHONE	35.13
WINDSTREAM	PHONE	215.79
WOODWARD YOUTH CORPORATION	SHELTER CARE	886.35
ZIEGLER INC.	PARTS	22,668.16
	GRAND TOTAL	408,858.41

The Board reviewed quarterly reports from the Sheriff, Auditor and Veterans Affairs.

The Board reviewed the monthly report from the Treasurer.

The Board discussed potential options for recovery after the COVID-19 pandemic.

The Board reviewed the following Manure Management Plans:

Owner	Facility Name	Facility ID#
New Fashion Pork	Farm 228 – Booth	66621

Chairperson Pluth, adjourned the meeting at 10:22 am.

Amy M. Sathoff, Emmet County Auditor &
Commissioner of Elections

John Pluth, Chairman